

國立臺灣師範大學學生學習輔導實施要點

100.06.29本校99學年度第9次學術暨行政主管聯席會報審議通過

101.01.11本校100學年度第4次學術暨行政主管聯席會報審議通過

102.6.26本校101學年度第10次學術暨行政主管聯席會報審議通過

102.10.30本校102學年度第3次學術暨行政主管聯席會報審議通過

103.12.10本校103學年度第3次學術暨行政主管聯席會報審議通過

104.09.09本校104學年度第1次學術暨行政主管聯席會報審議通過

一、目的

為改善本校學習困難學生之學習狀況，以增進其學習效能、提升學習動機與自我信心，特訂定「國立臺灣師範大學學生學習輔導實施要點」（以下簡稱本要點）。

二、受輔導對象

- (一) 該學期修讀學分數超過九學分以上，且期中受預警學分數達二分之一以上者。
- (二) 前學期修讀學分數超過九學分以上，且不及格學分數達二分之一以上者。
- (三) 經由各學系授課教師、導師或學生本身，確認學習有待協助輔導者。
- (四) 弱勢及特殊學習需求學生。

三、輔導方式

- (一) 各學系於每學期期中預警前、後，由主任導師、學術導師、授課教師、專責導師於系導師會議中共同研商該系學生輔導事宜。
- (二) 符合第二點第二項者，由教務處通知該生導師，附上學生選課暨學習輔導紀錄表，經導師與該生晤談後，由各學系及教學發展中心配合導師勾選之學習輔導事項進行安排，並由專責導師後續輔導。
- (三) 教學發展中心得針對學生學習需求媒合課業輔導員、品學兼優同儕進行輔導或轉介至其他單位，如特殊教育中心、學生事務處(生活輔導組、學生輔導中心)、國際事務處等。

四、各項輔導措施實施過程及結果應予以記錄，必要時得協同學生家長、監護人共同輔導之。

五、導師輔導成效將列為選拔優良導師之參考。

六、本要點未規定事項依本校相關規定辦理，並經學術主管會報通過後實施，修正時亦同。

National Taiwan Normal University

Enforcement Guidelines for Student Learning Guidance

Approved at the 9th Academic and Executive Leadership Joint Briefing of the 2010 Academic Year on June 29th, 2011

Approved at the 4th Academic and Executive Leadership Joint Briefing of the 2011 Academic Year on January 11th, 2012

Approved at the 10th Academic and Executive Leadership Joint Briefing of the 2012 Academic Year on June 26th, 2013

Approved at the 3rd Academic and Executive Leadership Joint Briefing of the 2013 Academic Year on October 30th, 2013

Approved at the 3rd Academic and Executive Leadership Joint Briefing of the 2014 Academic Year on December 10th, 2014

Approved at the 1st Academic and Executive Leadership Joint Briefing of the 2015 Academic Year on September 9th, 2015

I. Goal

The “National Taiwan Normal University Enforcement Guidelines for Student Learning Guidance” (hereinafter referred to as the Guidelines) aims to improve learning for students with learning difficulties, to enhance their learning efficacy, and to increase their learning motivation and self-confidence.

II. Guidance Target

- (I) Those who are taking more than 9 credits in the semester, and received midterm warning for more than half of the credits taken.
- (II) Those who had taken more than 9 credits in the previous semester and failed more than half of those credits.
- (III) Those confirmed by the course instructors of departments or institutes, counselors, or students themselves to be needing learning guidance.
- (IV) Disadvantaged students and students with special learning needs.

III. Guidance Approach

- (I) Each department’s counseling chair, academic counselors, course instructors, and academic advisors shall discuss learning guidance matters for their department’s students each semester in the department instructors’ meetings that are held before and after midterm warning.
- (II) Those who meet the criteria set in Article 2 Paragraph 2. The Office of Academic Affairs shall notify the academic advisors of the student, and provide the student’s course selection and learning guidance record form. After the academic advisor has met with the student, departments or institutes, together with the Center for Teaching and Learning Development (hereinafter referred to as CTLD) shall work in accordance with the learning guidance measures chosen by the academic advisor, with counselors responsible for the subsequent guidance.
- (III) CTLD may refer course tutors, or student peers who excel in both conduct and learning, to the student based on their learning needs for learning guidance. Alternatively, CTLD may refer students to other agencies such as the Special Education Center, Office of Student Affairs (Division of Student Assistance, Student Counseling Center), Office of

International Affairs, etc.

IV. The implementation processes and results of all guidance measures should be recorded, and may be joined by the parents or legal guardians if needed.

V. Guidance achievements of faculty members will be used as a reference in the selection of the Excellence in Teaching awardees.

VI. Matters not mentioned herein should refer to other relevant NTNU regulations. The current enforcement guidelines and all of its subsequent amendments shall be implemented once approved in the Academic Leadership Briefing.